

## CHAPTER 1

### DEFINITIONS:

- i) "**NCCF**" means National Cooperative Consumers' Federation of India Limited.
- ii) "**Head Office**" means Head Office of NCCF.
- iii) "**Branch**" means Branch of NCCF and includes sub-Branch.
- iv) "**Chairman**" means Chairman of NCCF.
- v) "**Managing Director**" means Managing Director of the NCCF duly appointed by the Board of Directors.
- vi) "**Branch Manager/Asstt. Branch Manager**": means In-charge who heads the Branch/Sub-Branch.
- vii) "**Business**" means Trade (Purchase and Sale) and such activities, which are enshrined in the objects.
- viii) "**Object**" means object so outlined in the byelaws of NCCF.
- ix) "**Committee (HO)**" means committee constituted at the headquarters of NCCF for the purpose of scrutinizing the business proposal(s).
- x) "**Committee (BR)**" means committee constituted at Branch of NCCF for examining the proposal(s) and will include the dealing official, Accounts In-charge and senior most official of other business/admn section in the Branch.
- xi) "**Contractor**" means a person, firm or a business associate engaged to undertake civil construction or any other assignment on pre-determined terms and conditions.

- xii) **"Agreement"** means an understanding reduced in writing between two or more parties setting out the detailed terms and conditions for undertaking an assignment.
- xiii) **"Memorandum of Understanding" (MOU)** means a broad agreement/arrangement between two or more parties to do certain things or discharge any assignment.
- xiv) **"Contract"** means terms and conditions set out in legal or any formal terms for discharging assigned work between two or more parties, also referred to as agreement.
- xv) **"Market Rate"**: Used in respect of an article, which can be procured at a given time, from the public markets.
- xvi) **"Rabi Crop"** means the spring harvest (also known as Winter Crop) in India. The crop is harvested mid April to mid/late June.
- xvii) **"Kharif Crop"** means the autumn harvest (also known as the summer or monsoon crop) in India. Kharif crops are usually sown with the beginning of the first rain in July during the south-west monsoon season.
- xviii) **"Procurement Price"** means price specified for purchase/procurement of specific commodities.
- xix) **"Fair Average Quality (FAQ)"** means stocks of the quality containing admixture of impurities within the acceptable parameters.

- xx) "**Schedule**" means formats of specifications, parameters, relevant certificates etc.
- xxi) "**Mandi**" means a place for procurement/ distribution/Trade of agriculture commodities in wholesale.
- xxii) "**Society**" means a society registered under State Cooperative Societies Act and dealing in agricultural commodities.
- xxiii) "**Commission**" means percentage on purchase/sale.
- xxiv) "**Cess**" means Rate or Local TAX.
- xxv) "**Final Payment**": The last payment on a running account made to a contractor or a supplier on completion or termination of his contract and in full & final settlement of account.
- xxvi) "**EMD**": The amount of earnest money to be collected as security against any default in the tender/negotiation process.
- xxvii) "**Indenting Branch**": A Branch office of NCCF, which may ask the other Branch to procure stocks on its behalf.
- xxviii) "**Procuring Branch**": A Branch office of NCCF, which will procure stocks on the basis of firm and/or anticipated requirements/ indents/orders

- xxix) **"FCI"** means Food Corporation of India and its Regional Offices/Branch Offices.
- xxx) **"District Level Monitoring Committee"** means a committee formed by the State Government.
- xxxi) **"Miller"** means the owner of rice mill and engaged in the business of milling of paddy and production of rice.
- xxxii) **"Wholesaler"** means a person or agency dealing/trading in agriculture commodities with valid Trade License of rice/agriculture commodities.
- xxxiii) **"Notification"** means a notification published in the official Gazette of the State/Central Government or issued by the FCI.
- xxxiv) **"Paddy"** means Paddy of the varieties as described in the Government notification and its Schedule, if any.
- xxxv) **"Purchase Officer"** means an officer appointed by or under the authority of the State Government or designated agency FCI and the NCCF to purchase rice from the millers.
- xxxvi) **"Release Certificate"** A certificate issued in the prescribed format by the District Collector to a miller or a Wholesaler in token of his having delivered the required quantity of rice to the State Government and the FCI and allowing him to dispose of the quantity specified therein.

- xxxvii) **"Rice"** means the rice produced or manufactured with power-cut of paddy and include broken rice (Khud), but does not include "Chira, Muri and Khoi".
- xxxviii) **"Rice Mill"** means the plant and machinery with which and the premises including the premises thereof in which or in any part of which operation of milling of rice is carried-out.
- xxxix) **"Milling Charges"** means charges for milling/conversion of paddy into rice
- xl) **"CMR"** means Custom Milled Rice.
- xli) **"KMS"** means Kharif Marketing Season of a particular year.
- xlii) **"MSP"** means Minimum Support Price announced by the Government.
- xliii) **"Bonus"** means incentive on Minimum Support Price, subject to the condition announced by the State/Central Government.
- xliv) **"PDC"** means Post dated cheque which will also mean A/c. Payee advance cheque.
- xlv) **"District"** means the administrative unit notified by the State Government.
- xlvi) **"Tenders"**: Sealed offers invited in the open and public manner, through advertisement in the local Newspaper(s) or by Notice (Website).

- xlvii) **"Repairs"** means activities carried out periodically or from time to time to rebuild the damaged portion of articles during warranty and after warranty period.
- xlviii) **"Business Associates"** means any individual or any entity whether individual firm or cooperative or private firm, a trust, NGO or institution or corporation or Govt. Department etc., with whom NCCF undertakes business dealings. The Business Associate should not be a black-listed party by any other Government agency or department.
- xlix) **"Franchisee Unit"** means a collaboration venture with business associates for setting up of small office in their premises or space available with NCCF for sale of products in wholesale and retail
- i) **"Warranty"** means a written guarantee promising to repair or replace a purchased article.
- ii) **"Guarantee"** means a formal promise to do something or that a product is of a specified quality.
- iii) **"Competent Authority"** means authority who is endowed with the powers to take the final decision in the matter or business undertaken in furtherance of the object or power delegated by the management of NCCF from time to time.
- iiii) **"Engineer"** means Engineer engaged by NCCF having qualification of BE/B. Tech from recognized Institute.

- liv) **"Authorized Agent"** means an Agent authorized to work on NCCF's behalf.
  
- lv) **"Joint Venture"** means an entity formed between NCCF and business associate partner/any other body, which may be even more than one in number to undertake construction or other activities by way of contributing source as envisaged in the MOU or Agreement. The venture may be for one specific project or for a continuing construction or any other work.
  
- lvi) **"Tie-up"** means partnership in business with any institution or party including a Public body, Trust, Corporation, Cooperative, Private Institution or individual firm on the basis of a MOU or in the form of any other legal Agreement.
  
- lvii) **"Schedule of Rates"** means rates of the items used in constructions either by PWD/CPWD/Vendor/Client.
  
- lviii) **"Running Account"** is a term applied to the account with a contractor, when payment for work or supplies is made to him at convenient intervals, subject to final settlement of the account on the completion or termination of his contract.
  
- lix) **"Vendor"** means the agency which gives or allots the work or business to be undertaken by the NCCF.

- ix) **"On Account Payment or Payment on Account"** means a payment made on a running account to a contractor in respect of work done or supplies made. Such a payment may or may not be for full value of work or supplies. If it is an intermediate payment; it is subject to the final settlement of their running account on the completion of the work or supplies.
- lxi) **"Alteration"** means modification or deviation from sanctioned plan/estimate.
- lxii) **"Back to Back"** means an arrangement for execution of an assignment through a third party (business associate/contractor) under identical or similar tie up arrangement without any financial involvement of NCCF.
- lxiii) **"Chartered Engineering Firm/Valuer etc" (CEF)** means a firm engaged by NCCF to cater to in-house technical work such as preparation of estimates and or verification of estimates and/or the inspection and verification of work and Bills etc., relating to the proposed/ongoing construction work and to help, assist and advice the Branch in all the technical work.
- lxiv) **"Allocating Agency"** means the authority which gives or allots the work or business to NCCF for execution, also called vendor.
- lxv) **"Public/Private Partnership"** means pulling up relative strength of Public Sector Body and that of Private Sector Institution for carrying out the business in furtherance of the object of the NCCF.



- lxvi) **"Export"** means commodities (goods or services) sent to foreign countries from India.
- lxvii) **"Import"** means commodities (goods or services) brought from foreign countries to India.
- lxviii) **"Domestic"** means trading within the territory of India.
- lxix) **"High Sea Sale"** means sale of the property or the goods vested with the buyer before the importation of the same into India.
- lxx) **"Clearing & Handling Agency" (CHA)** means a person or a party appointed by NCCF for handling goods at the port level.
- lxxi) **"Bye laws"** means bye laws of NCCF registered with the Central Registrar of Cooperative Societies.